

## **Dump Crd Version 2.1 Index**

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The Index contains a list of all Help topics available for Dump Crd. For information on how to use Help, press F1 or choose Using Help from the Help menu.

## **Edit Menu**

The Edit menu includes commands that enable you to move text to and from the clipboard, to delete text, and to undo a previous editing operation.

**Clear** Deletes text without moving it to the clipboard.

**Copy** Copies text to the clipboard.

**Cut** Deletes text and moves it to the clipboard.

**Paste** Moves text from the clipboard to the edit window.

**Undo** Cancels a previous operation.

## **File Menu**

The File menu includes commands that enable you to open cardfiles and save text files  
For more information, select the File menu command name.

**Open**

**Save As**

**Fast Dump**

**Exit**

**Fast Dump**

Fast Dump allows you to simply convert the cardfile to a text file without spending the time to put the cardfile information into the edit window. This is the only method allowed if the cardfile contains more than 32 thousand characters.

**Open**

Open allows you to open a cardfile in the edit window. If modified cardfile information is already present in the edit window, you will be asked if you wish to save your changes before the new cardfile is opened.

**Help Menu**

The help menu contains information about the Dump Crd program.

**About**            A quick explanation of why you would use this program.

**Help**             You should recall that this is how you got here!

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The Dump Crd Program  
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## **Glossary**

### **cardfile**

A very useful little program which comes with MS/Windows (Windows is a trademark of Microsoft Corporation) to store and retrieve information on electronic index cards.

### **clipboard**

A temporary place to store things you wish to cut and paste (both within and between programs).

### **edit window**

A window provided by Dump Crd that allows you to change the information found in a cardfile before saving it in a text file.

### **text file**

A very simple file format which almost all programs can open. Often referred to as an ASCII file.

### **Bay Computer Associates**

The contract design firm that authored this program.

## **Edit Undo Command**

Undo will cancel the previous operation with the exception of saving and using the fast dump feature.

## **File Exit Command**

To exit the program, select the Exit option under the Files menu. Dump Crd will ask you if you want to save the open cardfile if it has been modified before exiting the program.

## **File Save As Command**

Dump Crd only allows you to save the information in the edit window as a text file. This version does not allow you to save as a cardfile.

## **Edit Window**

The act of opening a cardfile places the cardfile information into Dump Crd's edit window. Once the file is open, the items in the Edit Menu are enabled. These commands allow the user to modify the cardfile information before creating a text file as output.

## **Converting Cardfiles**

Cardfiles may be converted to a text (ASCII) file in one of two ways. For those cardfiles which are smaller than thirty two thousand characters, the user can Open the file into the edit window. The information can then be modified and saved using Save As.

When the cardfile does not need to be modified or when the cardfile is too large (greater than 32 thousand characters) to be edited, the Fast Dump feature can be used. This feature converts and saves the information as a text file without the use of the edit window.

**Introduction**

This program is intended to help those people who began to use the cardfile program before they realized that it could not be used to print in an arbitrary format or to create mailing labels.

DumpCrd allows the user to open and edit a file in cardfile (.CRD) or text (.txt) format. The contents of DumpCrd's edit window can be written to a file in text format. Text format is useful to allow the information you've stored in your cardfile to be used by word processing and label generating programs.

**Future Versions**

We expect to generate additional versions of this program to satisfy user requests and to fix bugs. If you wish to be on our mailing list or if you simply wish to give us your comments, please send a note to:

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## **Who we are...**

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Bay Computer Associates is a team of experienced computer professionals who specialize in the design and development of hardware and software systems. Our in-depth knowledge of hardware, software, and system integration ensure the right solution, based on your specific needs.

We have experience with both system, application, and GUI software. We also design hardware and firmware for embedded systems and peripherals. Our project management skills insure a timely, quality product.

